

**Town of Lewis**

**Board Meeting**

**Lewis Town Hall**

**March 12, 2019**

**Present:** Supervisor James Monty, Councilors Lanita Canavan, Steve Denton, and Jeff Scott

**Absent:** Councilor Dave Blades

**Called to order:** The meeting was called to order by Supervisor Monty at 6:55 p.m. for the opening of bids for the Surplus Properties. One bid was received from Herb Clark in the amount of \$2079.00 for property 47.1-1-45.200 located on Wells Hill Road.

A motion was made to accept the bid by Lanita Canavan and seconded by Steve Denton

Roll Call Vote: Steve Denton Yes  
Lanita Canavan Yes  
Jeff Scott Abstained  
James Monty Yes

0 opposed, motion carried

Supervisor Monty explained that the property sale will be advertised for 30 days, if no one from the public contest a closing date will be set.

Regular Board meeting was opened at 7:00 p.m.

**Guests:** None

**Pledge:**

Jeff Scott asked if he could change his vote from last month on the motion to pass a resolution to change the supervisor's term from 2 years to 4 years. Supervisor Monty explained that a vote from last month cannot be changed, and that vote was only to put it on the ballot in November.

A motion was made to approve the February 14, 2019 amended meeting minutes by Lanita Canavan and seconded by Steve Denton, 0 opposed, motion carried.

A motion was made to accept the Supervisor's Financial Report by Steve Denton and seconded by Lanita Canavan, 0 opposed, motion carried.

### **Public Commentary:**

Kathy Linker stated they may need to use the Town Hall for the next Community meeting to accommodate a larger group than normal. Supervisor Monty stated that would be fine.

### **DPW/Water Report:**

Kevin Denton stated they have been dealing with the weather and working on taking trees down for the Water Project. He also stated he has not heard anything on the Salt Shed.

Supervisor Monty stated Thursday March 14, 2019 at 3:00 p.m. will be the opening of bids for the Water Project. Easements have been received from property owners that have trees needed to be removed for the project.

Supervisor Monty stated Marshall Dickerson will be removing some trees for the water project at a cost of \$9800.00 or less. The Town's In kind match will be met by DPW's participation in removing the trees. Marshall has submitted his insurance.

The water report was good.

A motion was made to accept the DPW/Water Report by Jeff Scott and seconded by Steve Denton, 0 opposed, motion carried.

### **Correspondence:**

- a. County Expense Report - In packet
- b. County Auditor's Report – In packet for review
- c. County Calendar – In packet
- d. Landfill Report – A profit was made in February, still waiting for Elizabethtown's numbers. E-waste is going up 10 cents per pound for pick up. A motion was made to accept the Landfill Report by Lanita Canavan and seconded by Jeff Scott, 0 opposed, motion carried
- e. Stop Domestic Violence Minutes – In packet
- f. Elizabethtown Library Annual Report – In packet
- g. Northern New York Water Conference – Information in packet
- h. New York Fish and wildlife meeting – In packet
- i. New York Fish and Wildlife Agency – In packet
- j. Charter Update – In packet
- k. NYCO Exploratory drilling – Taking place on Lot 8 and will be starting soon
- l. Animal Control Officer Conference – Will be held in May
- m. Essex County Animal Response Training - 61 people attended the training
- n. 480A Payment – Received \$545.00 and \$957.00 this money was put into the machinery fund – A motion was made to continue putting the 480A money into the Machinery fund by Jeff Scott and a unanimous second, 0 opposed, motion carried.

- o. Landfill Monitoring – A letter was received from Jeff Maye the contract price will stay the same \$2422.00
- p. E-waste report completed – beginning on 3/1/19 a 35 cent per pound cost for disposal for all video displays, it was 25 cents.
- q. E-waste handled last year – In packet
- r. Solid waste management meetings – In packet
- s. APA Board approvals – In packet
- t. Beekeeping Conference – Will be given by Cooperative Extension at the Willsboro Visitors center, every Tuesday from April 2 to April 30 at 6:00 p.m.
- u. 2016, 2017, previously removed, preliminary tax sale property's – List in packet
- v. Wilmington, Leadville 100 Mountain Bike Race – will take place June 1, 2019  
Kathy Linker stated this is also the tentative date for the Town Wide Yard Sale and the first Farmer's Market

#### **Old Business:**

1. Bid opening for water project March 14, 3:00 p.m. at the Town Hall
2. Capital Reserve Fund – Building - Jeff Scott stated that 8 years ago this month a resolution passed to establish a Building Reserve Fund, on September 2, 2014 a special meeting was held to discuss the need for foundation, roof and wiring work at the Town Hall. ~~Foundation and~~ roofing work was completed, the balance of the money was put into a CD that runs from January to January. Jeff expressed that he would like to see the money moved into several CD's that would mature at different times. Supervisor Monty stated the money could be put into a NYCLASS account with better interest rates next year. Jeff asked if the money could be used to insulate the Town Hall. Supervisor Monty suggested looking into a Historic Preservation grant and using the money in the account to cover the Town's portion needed to qualify for a grant.

#### **New Business:**

1. Codes Report – A motion was made to accept the codes report by Lanita Canavan and seconded by Steve Denton, 0 opposed, motion carried.
2. Animal Control Report – Kevin Jacques assisted the Town of Willsboro with a call, they had a dog that had attacked a resident. Kevin located the dog and discovered it was the same dog that attacked a Lewis resident last year. The dog was taken to the vet and quarantined, until the Judge makes a decision on the dog.
3. Youth Commission Minutes – Jeff Scott stated they have 2 new board members TJ Gay and Donna Bennet, they are advertising for Director, Assistant Director and counselors. The program will run from July 8 to August 9. An Easter egg hunt will be held on Nobel Terrace April 20<sup>th</sup> from 1:00 to 3:00. A motion was made to accept the minutes by Steve Denton and seconded by Lanita Canavan, 0 opposed, motion carried. Jeff stated that if uniforms are purchased and a child cannot afford to pay to have their name put on the shirt, the Youth Commission will cover it. Supervisor Monty asked that they have continuity in uniforms – all the same color.
4. Completed 2018 AUD – Annual Financial Report is available for the public to come in and read.

5. Vaughn Settlement Agreement – The APA has issues with the apartment building – no permits were issued to expand the size, no perk test was done. A mechanical waste water system needs to be put in to accommodate the number of apartments and the Laundromat. Supervisor Monty will discuss the issues with Code Officer Flynn.
6. 2019 Community Assessment Report is available at the Town Hall.

**Other Business:**

The Chamber of Commerce has sent out a survey and would like residents to download a free app to test the down load and up load speeds at their homes. The surveys will be available at the Town Hall, Post Office and Denton’s Store.

**Audit and Pay Bills:**

A motion was made to audit and pay the bills by Lanita Canavan and seconded by Steve Denton, 0 opposed, motion carried.

Water Fund	\$96.20
Water Fund SW	\$5,372.44
Trust & Agency TA	\$32,935.07
General Fund	\$2005.89
Highway Fund	\$6,094.91
Highway Fund DA	\$16,268.21
CDBG Housing	\$3,024.79
General Fund A	\$39,863.33

A motion was made to adjourn the meeting at 8:20 by Jeff Scott and seconded by Lanita Canavan, 0 opposed, motion carried.

Respectfully submitted

Vanessa Cross  
Town Clerk

**March 14, 2019**  
**Water Project**  
**Bid Opening**

Notes from the bid opening, resulting from the Town's request for proposals for the Water Project, held on Thursday March 14, 2019, at 3:00 p.m., at the Lewis Town Hall. The following individuals were present: Professional Engineer Matt Morgia from Aubertine and Currier, Rob Wick from Essex County Community Resources, Supervisor James Monty, Counselors Lanita Canavan and Jeff Scott, Town Clerk Vanessa Cross, and audience (see sign in sheet).

Matt Morgia from Aubertine and Currier began opening bids at 3:00 p.m.

The following is a list of proposals:

REAL Construction Inc.	DI	\$550,000.00	PE	\$570,000.00
Luck Brothers Inc.		\$744,269.00		\$750,014.00
Fuller Excavating Inc.		\$951,125.00		\$942,675.00
Manfred Construction		\$501,410.38		\$495,178.98
Sparacino Construction		\$816,523.52		\$850,865.62

Mr. Morgia will review the bids and make his recommendations to the Town. The bid will be awarded at the Town meeting on April 9, 2019.

Bid opening adjourned at 3:14 p.m.

Vanessa Cross, Town Clerk  
March 14, 2019

