

Town of Lewis
Organizational Meeting 2025 & Regular Town Board Meeting

January 14, 2025

Lewis Town Hall – 6:30 PM

Present: Counselors Lanita Canavan, John Blades, Steven Denton, Terry Pulisfer and Supervisor James Monty. Highway Superintendent Kevin Denton.

Public Present: Gerald Spooner

Called to Order: The meeting was called to order at 6:30 PM by Supervisor Monty.

Guest: None

Public Comment: None

Resolution 25-1-1 Town Board Meetings of the Town of Lewis shall hold regular meetings on the second Tuesday of each month at 7:00 PM. A motion was made to accept resolution 25-1-1 by Lanita Canavan and seconded by Steve Denton, 0 opposed, motion carried.

Resolution 25-1-2 The Town Board of Lewis hereby designates the Champlain National Bank and NYCLASS as the Banks where deposits of the Town monies are to be made and further that the Supervisor is empowered to invest town money in any of the above banks. A motion was made to accept resolution 25-1-2 by Steve Denton and seconded by John Blades, 0 opposed, motion carried.

Resolution 25-1-3 The Supervisor is required to prepare and file an Annual Financial Report with the Town Clerk by February 1st after the close of each fiscal year and the Supervisor is also required to file this report with the State Comptroller within sixty days after the close of each year. A motion was made to accept resolution 25-1-3 by Lanita Canavan and seconded by Terry Pulsifer, 0 opposed, motion carried.

Resolution 25-1-4 The Town Supervisor is authorized to invest all funds including proceeds of obligations and reserve funds, in either Certificates of Deposits or Time Deposit Accounts with a Bank or Trust Company authorized to do business in the State of New York. The objective of the Investment policy of the Town of Lewis is to minimize risk, to insure that investments mature when the cash is required to finance operations and to insure a competitive rate of return. A motion was made to accept resolution 25-1-4 by John Blades and seconded by Steve Denton, 0 opposed, motion carried.

Resolution 25-1-13 The Town Board of Lewis hereby appoints Wendy Ewald to act as Water Rent Collector for the Lewis Water District #1, for the calendar year of 2025 at a salary of \$1250 payable quarterly. A motion was made to accept resolution 25-1-13 by Steve Denton and seconded by Terry Pulsifer, 0 opposed, motion carried.

Resolution 25-1-14 The Town Board of Lewis hereby appoints Jean W. Dickerson as historian for the Town of Lewis for the 2025 calendar year. A motion was made to accept resolution 25-1-14 by John Blades and seconded by Steve Denton, 0 opposed, motion carried.

Resolution 25-1-15 The Town Board of the Town of Lewis directs the supervisor to sign a contractual Animal Control Agreement with Glenn Williams for the calendar year 2025 at \$2524.00. A motion was made to accept resolution 25-1-15 by Lanita Canavan and seconded by John Blades, 0 opposed, motion carried.

Resolution 25-1-16 The Town Board of the Town of Lewis appoints Andy Cassavaugh to the position of Chief Water Plant Operator at a salary of \$8000, payable on a quarterly basis. A motion was made to accept resolution 25-1-16 by Steve Denton and seconded by Terry Pulsifer, 0 opposed, motion carried.

Resolution 25-1-17 The Town Board of Lewis authorizes the Superintendent of the Department of Public Works to rent equipment as needed in 2025 with prior approval and signing of purchase order. A motion was made to accept resolution 25-1-17 by John Blades and seconded by Steve Denton, 0 opposed, motion carried.

Resolution 25-1-18 The Town Board of Lewis authorizes the Supervisor to sign an agreement with Airgas East, Inc., for rental of oxygen cylinders and acetylene cylinders for the calendar year 2025. A motion was made to accept resolution 25-1-18 by Lanita Canavan and seconded by Terry Pulsifer, 0 opposed, motion carried.

Resolution 25-1-19 The Lewis Town Board supports a youth recreation program for the youth of Lewis and the Lewis Town Board has approved the appointments from the Town of Lewis to serve on the Boquet Valley Youth Commission Board, and the Town of Lewis has funded \$8500, to be paid in two installments, \$4000 in January and \$4500 in May to cover expenses required by the NYS Division for Youth for the year 2025, and that the Town of Elizabethtown and the Town of Westport will also contribute \$8500 each to the operation of the Youth Commission. A motion was made to accept resolution 25-1-19 by John Blades and seconded by Terry Pulsifer, 0 opposed, motion carried.

1, 2025. A motion was made to accept resolution 25-1-25 by Terry Pulsifer and seconded by John Blades, 0 opposed, motion carried.

Resolution 25-1-26 The Town Board of Lewis has appointed Deborah Dougan/Olsen as Deputy Tax Collector for the calendar year of 2025. She will be paid \$250. A motion was made to accept resolution 25-1-26 by Lanita Canavan and seconded by John Blades, 0 opposed, motion carried.

Resolution 25-1-27 The Town Board of Lewis appoints Kevin Denton, DPW Superintendent, as Superintendent of Water Maintenance for the 2025 calendar year at a salary of \$2250 per year, payable quarterly. A motion was made to accept resolution 25-1-27 by John Blades and seconded by Terry Pulsifer, 0 opposed, motion carried.

Resolution 25-1-28 The Town Board of Lewis approves the Superintendent of DPW to enter into a shared service Agreement for Emergency Assistance with New York State Department of Transportation for/and to include non-snow and ice emergencies for services, equipment and materials not to exceed \$10,000 for the calendar year 2025. A motion was made to accept resolution 25-1-28 by Lanita Canavan and seconded by Steve Denton, 0 opposed, motion carried.

Resolution 25-1-29 The Town Board of Lewis appointments Brian Gough as Deputy Highway Superintendent for 2025 at a salary of \$800. A motion was made to accept resolution 25-1-29 by Terry Pulsifer and seconded by John Blades, 0 opposed, motion carried.

Resolution 25-1-30 The Town Board of Lewis establishes a Petty Cash Fund in the amount of \$50 for the Town Clerk for the conduct of affairs with charge backs made periodically to the appropriate line items. A motion was made to accept resolution 25-1-30 by Lanita Canavan and seconded by Steve Denton, 0 opposed, motion carried.

Resolution 25-1-31 The Town Board of the Town of Lewis per the Town of Lewis Procurement Policy, of Lewis approves the Superintendent of DPW to expend up to \$750 for purchases without the approval of the Towns Chief Fiscal Officer. A motion was made to accept resolution 25-2-31 by Steve Denton and seconded by John Blades, 0 opposed, motion carried.

Resolution 25-1-32 The Town Board of Lewis authorizes the Supervisor to enter into an agreement between the Town of Lewis and Essex County Probation Department to accept community service clients for the purpose of performing designated work projects as directed by the agency for 2025. A motion was made to accept resolution 25-1-32 by Lanita Canavan and seconded by Terry Pulsifer, 0 opposed, motion carried.

Kevin said they are having problems with the air compressor at the Highway Garage and will need to be replaced. He has been looking around. They are running roughly \$5,300.00. They took metal (scrap) to the scrap yard and gained about \$3,000.00 he would like to put toward the air compressor. Supervisor Monty told him to get 3 quotes.

Water Rent Collection Report – Came back normal. A motion was made to accept the Water Report by Lanita Canavan and seconded by Steve Denton, 0 opposed, motion carried.

Correspondence:

1. Essex County Auditor's Report – In Packet
2. County Calendar – In Packet
3. Landfill Report – A motion was made to accept the Landfill Report by Lanita Canavan and seconded by Terry Pulsifer, 0 opposed, motion carried.
4. Adirondack Park Agency – In Packet
5. NCSPCA – In Packet
6. NYSEG – In Packet
7. Charter Changes – In Packet
8. 480a – Rec'd \$102.05 in Stumpage
9. FEMA Townhall Poster – In Packet

Old Business: None

New Business:

1. Youth Commission Report – A motion was made to accept by Terry Pulsifer and seconded by John Blades, 0 opposed, motion carried.
2. Animal Control Report – Glenn had 1 call
3. Codes Report – One permit was issued, renewal and demolition \$133.00.

Resolution 25-1-35 The Town Board of the Town of Lewis will enter into a shared services agreement with New York State DOT for emergency assistance on roads within the Town of Lewis. A motion was made to accept Resolution 25-1-35 by Terry Pulsifer and seconded by Steve Denton, 0 opposed, motion carried.

Resolution 25-1-36 The Town of Lewis, Essex County will enter into a contract agreement with the Adirondack Park Local Government Review Board, for a sum of \$300.00. A motion was made to accept resolution 25-1-36 by Steve Denton and seconded by John Blades, 0 opposed, motion carried.